

Town of Winterland
Regular Council Meeting, December 14, 2021

Minutes of the regular meeting of council
Of the Town of Winterland, held in the
Town Office, **December 14, 2021** @ 7 pm.

- Members Present Mayor D. Pittman
Deputy Mayor D. Cribb (via telephone)
Councilors: K. Stapleton, A. Dodge & C. Kenway (via telephone)
- Also Present Town Clerk/ Manager M. Simms
Admin. Asst. G. Walsh
- Call to Order** Mayor D. Pittman called the meeting to order @ 7:08 pm.
- Agenda** **Motion 2021-131** Cribb/Dodge
Council approved the agenda for the December 14 council meeting as presented.
All in Favor. Motion Carried.
- Minutes** **Motion 2021-132** Cribb/Stapleton
Council approved the minutes of the November 9 meeting as presented with no errors or omissions.
All in Favor. Motion Carried
- Minutes** **Motion 2021-133** Cribb/Dodge
Council approved the minutes of the November 16 and December 7 meetings with the volunteer groups as presented with no errors or omissions.
All in Favor. Motion Carried
- Minutes** **Motion 2021-134** Dodge/Cribb
Council approved the minutes of the 2022 Budget meeting held December 5 as presented with no errors or omissions.
All in Favor. Motion Carried

- Streetlight** **Motion 2021-135** Kenway/Dodge
Council reviewed and approved a request to have a street light installed on Old High Rd.
All in Favor. Motion Carried.
- Streetlight** **Motion 2021-136** Kenway/Cribb
After reviewing the best location to install a streetlight on KFD, as requested during the last council meeting, council approved to have the light installed.
All in Favor. Motion Carried.
- Land** More discussion was had concerning purchasing a piece of land for development. Asking price seems a bit high and the risk seems higher. Council will speak with the resident to decline right now.
- Water Pressure** Council discussed the water pressure throughout the community and will ask the water maintenance person to conduct a measure reading.
- Council Social** Council discussed having a social for council members in the New Year. This decision will be deferred for the meeting in January.
- Fundraising** **Motion 2021-137** Kenway/Dodge
Council approved the following changes to the fundraising incentive for community groups:
Groups will be awarded 20% of the first \$1000 and 10% of the remainder of fundraised money up to a maximum of \$1000. This is based on the profit and not gross monies taken in.
All in Favor. Motion Carried.
- Auditor** **Motion 2021-138** Kenway/Cribb
Council received the following quotes for auditing services:
Byron Smith - \$4,750 + HST for all reports
BDO - \$9,000 for Financial Statements & \$1,200 for Gas Tax Report
Terry Fleming - \$3,000 - \$5,000
Council approved to hire Byron Smith to complete the 2021 Audit.
All in Favor. Motion Carried.

- Lights** Additional lighting may need to be added to the tennis court area. Council will look into what may need to be done. The lights on the side of the building don't need to be on all day during the winter as the court may not be used as much. Council will see have the lights turned off until the spring.
- Tract Quote** Council reviewed the quote provided by Tract Consulting for continued service once the Asset Management plan is completed:
\$1,500 + HST – Annual data hosting
\$1,340 + HST – Annual update planning
Council will collect more information before making a decision.
- Fire Dept. bills** **Motion 2021-139** Dodge/Cribb
Council approved to pay for the annual ladder inspection at a cost of \$653.20.
All in Favor. Motion Carried.
Motion 2021-140 Dodge/Stapleton
Council approved to pay for one ladder (\$1020 + HST) for the fire truck as there were defects found in the older ones.
All in Favor. Motion Carried.
Motion 2021-141 Cribb/Kenway
Council approved to pay for one SCBA cylinder (\$977.50) as one was found to be cracked
All in Favor. Motion Carried.
- Resident Suggestion** A resident made the suggestion to have an open FB page where members of the community could add content themselves, such as pictures of the community. Council suggested if community wanted to add content, they could forward the information/images to the town to be added.
- Bridge Issue** Discussion was had around suggestions made by the Trail Association to get the bridge replaced on Old High Rd. The bridge was removed by the Dept. of Transportation as they were responsible for it. Residents in that area were made aware of council's decision to not replace the bridge at this time. Council will write to the Trail Association suggesting contacting MHA Paul Pike on this matter.

Rec Kitchen

Council discussed how to open the kitchen area safely for renters. Zip ties will be placed on all cupboard doors and renters will be required to bring their own utensils. Renters will be able to use the fridge, stove and microwave. Signage will be placed on cupboard doors. The rental agreement will be amended to include this change. As this will be additional sanitizing, the fee will increase from \$40 to \$55 to sanitize after each rental which council will cover.

****Councilor Allan Dodge left the meeting as he was in a conflict of interest.**

Snow Clearing

Although the amended contract price has already been agreed upon, the new fire building is not yet owned by the town and therefore, snow clearing is not yet the responsibility of the Town. Council will ask the contractor if it's alright to pro-rate the additional snow clearing cost once the building is turned over.

****Councilor Allan Dodge returned to the meeting.**

Fire Hall

An update was given on the current status of the new fire hall. Commissioning is to be completed this week. The company will conduct a walk through to look for any deficiencies. Once deficiencies have been noted and completed, the town will then be invited to walk through. If no other deficiencies are found, the building will be turned over to the Town.

New Light

Motion 2021-142 Dodge/Cribb

The light over the door of the fire department meeting room needs to be replaced. Council will ask Mitchell what is best to replace it and have it installed.

All in Favor. Motion Carried.

Service Pricing

Council suggested to review pricing of phone/internet/cable services and see what other options are available.

Reimburse for gifts Motion 2021-143 Kenway/Stapleton

Council approved to reimburse Marlyese (\$100.27) and Dora (\$106.89) for the purchase of service recognition gifts for Marlyese and Ginger.

All in Favor. Motion Carried.

Adjournment Motion 2021-144 Kenway

Council adjourned the council meeting @ 9:30 pm with the next meeting scheduled for Tuesday, January 11 @ 7 pm.

All in Favor. Motion Carried.

Mayor: _____

Town Clerk/Manager: _____