Town of Winterland
Regular Council Meeting – October 6, 2026

Minutes of the regular meeting of council
Of the Town of Winterland, held in the
Town Office, Tuesday, October 6, 2026 @ 7pm.

Members Present	Mayor D. Pittman Deputy Mayor A. Dodge Councilors K. Stapleton; F. Collins
Also Present	Town Clerk/Manager M. Simms Administrative Assistant K. Kenway
Members Absent	Councilor L. Keating
Also Absent	Deputy Town Clerk/Manager G. Walsh
Call to Order	**Mayor D. Pittman called the meeting to order at 7 pm.**
Agenda	**Motion 2026-89** Stapleton/Collins Council approved the October 6th Agenda as presented. **All in Favor (4): Pittman; Dodge; Stapleton; Collins** **Motion Carried.**
Minutes	**Motion 2026-90** Dodge/Collins Council approved the minutes of the September 1st meeting as presented with no errors or omissions. **All in Favor (4): Pittman; Dodge; Stapleton; Collins** **Motion Carried.**
Cheque Log	**Motion 2026-91** Stapleton/Dodge Council reviewed and approved the cheque log as present with no discrepancies. **All in Favor (4): Pittman; Dodge; Stapleton; Collins** **Motion Carried**
Payments	**Motion 2026-92** Collins/Stapleton Council approved paying the bills in the amount of $26,185.17 for the period of September 2nd – October 6th.

All in Favor (4): Pittman; Dodge; Stapleton; Collins
Motion Carried.

Building Applications **Motion 2026-93** Stapleton/Dodge
Council approved building applications for 7 Collins Cresent; 16 Branch Road and 2-20 Burin Peninsula Hwy.
All in Favor (4): Pittman; Dodge; Stapleton; Collins
Motion Carried.

Well Pump Upgrades Payment Options **Motion 2026-94** Collins/Dodge
Council discussed payment to GIP for the well pump upgrades. Options are to pay by credit card, or to go through with a PO, which requires a credit application. Council moved to forego the credit application process and pay the Town's cost of the upgrades with a credit card payment. Will call GIP to get the start date for the work, so we can give Dale advance notice.
All in Favor (4): Pittman; Dodge; Stapleton; Collins
Motion Carried.

Multipurpose Court Update Edward's and Associates should have the estimates for the work to the town by October 7, 2026. Once all the required MCW application information is gathered, they will submit the application on the Town's behalf.

Fertilization of the Field Jason Walsh asked if the town is going to fertilize the field again this Fall; council discussed this and agreed that while the field looks great; they will defer this until a later date.

2024 & 2025 Financial Statement Update The MOG for October 25 and April 2026 will be deposited into our account on October 7th.

CFTA & CETA Procurement Reporting Forms Council reviewed the email received regarding this and the request doesn't apply to us as we have nothing to submit.

Budget Training The in-person Budget training scheduled for Marystown on October 6th was canceled due to low registration. Mayor D. Pittman and Admin.

Assist. K. Kenway had planned on attending. They will now attend the online session on October 21st and 22nd.

MNL Conference Registration

Hotel rooms have been booked for all Councilors to attend the conference in St. John's. Will get everyone registered for it this week.

MNL Request Hospitality Night

Motion 2026-95 Stapleton/Collins
Council reviewed an email from MNL asking for support of the Hospitality Night being held during the MNL conference. Council discussed and moved to give a donation of $100 in support of this.
All in Favor (4): Pittman; Dodge; Stapleton; Collins
Motion Carried.

CRA Remittance

Council discussed CRA arrears charges for Recreation. Currently waiting on a statement of account from CRA.

Google Domain Charges

Motion 2026-96 Stapleton/Dodge
The Town's Google domain is currently being charged to Deputy Town Clerk/Manager G. Walsh's personal credit card, as the Town didn't have a credit card at the time it was set up. Council discussed this and moved to reimburse her for the charges from June-September 2026.
All in Favor (4): Pittman; Dodge; Stapleton; Collins
Motion Carried.

Eastlink

Motion 2026-97 Dodge/Collins
Council discussed if it was necessary to have two internet bundles with Eastlink (one for Recreation and one for the Town office). They decided it wasn't necessary to continue with this. They moved to add K. Kenway (Admin. Assist.) to the Eastlink account and will cancel the Recreation Account. The Town Office account will remain as is.
All in Favor (4): Pittman; Dodge; Stapleton; Collins
Motion Carried.

Water Sample Results

Council reviewed the water sample reports for September; all are satisfactory - no issues.

Wildfire Prevention Funding

Reviewed the email received regarding this funding and deferred later date.

Wildland Coveralls For Fire Department

Motion 2026-98 Stapleton/Collins
Council reviewed the application and moved to apply for Wildland coveralls for the fire department, through the Government of NL's 2026 Fire Department Wildland Coverall Funding Program.
All in Favor (4): Pittman; Dodge; Stapleton; Collins
Motion Carried.

Newfound Trails

Council reviewed a letter from Newfound Trails Founder/Developer. This is pertaining to the creation of an online platform whereby the founder is attempting to list all the trails in Newfoundland on a network, which can be used by the public on a regular basis. Councilor F. Collins will take the letter to the Trail Association for their review and feedback, etc.

Snow Clearing Tender Update

The Town's Ad for snow clearing tenders have been posted on the Town's website and Facebook page. No submissions have been received to date.

Donations

Motion 2026-99 Collins/Dodge
Council moved to donate to the Kids Eat Smart Program in the amount of $25; to be allocated to Donald C. Jamieson Academy in Burin and to the Friends of Daffodil Place in the amount of $100.
All in Favor (4): Pittman; Dodge; Stapleton; Collins
Motion Carried.

Credit Card Purchases

Motion 2026-100 Stapleton/Collins
Council reviewed and moved to approve credit card purchases for office/cleaning supplies in the amount of S186.34.
All in Favor (4): Pittman; Dodge; Stapleton; Collins
Motion Carried.

Canada Summer Jobs Update

Council received an email acknowledging receipt of our Payment Claim and Activity Report under the Canada Summer Jobs Program 2024 and that final payment had been issued; we should receive it in 5-10 business days.

Canada Summer

The 2027 Canada Summer Jobs will launch its annual call for applications

Jobs Launch on October 27, 2026, and will close on December 3, 2026, at 11:59 p.m. Pacific Time. Council reviewed the email and will defer to a later date.

Budget Meetings Council set a date for the Fire Department and Recreation to meet with Council to review their respective budgets for 2027. The meetings will take place on November 3rd at 6 and 6:30 p.m. respectively. The Town Council's budget meeting will take place on November 17, 2026.

Leave Request **Motion 2026-101** Stapleton/Collins
Council approved K. Kenway's leave request for Friday, October 23rd.
All in Favor (4): Pittman; Dodge; Stapleton; Collins
Motion Carried.

New Business Fire Extinguishers aren't serviced. Fire extinguishers were brought to the Town Hall garage. The inspector was supposed to come to inspect them but didn't show up. Will check on a new date for the inspection.

There was a bad smell in Rec center – it was discovered that it was coming from recyclables in the storage area; they were removed.

Adjournment **Motion 2026-102** Stapleton/Dodge
Council adjourned the regular council meeting at 8:45 p.m. with the next meeting scheduled for Tuesday, November 3 @ 7pm.
All in Favor (4): Pittman; Dodge; Stapleton; Collins
Motion Carried.

Mayor_____

Town Clerk/Manager_____