

Town of Winterland  
Regular Council Meeting, November 9, 2021

Minutes of the regular meeting of council  
Of the Town of Winterland, held in the  
Town Office, **November 9, 2021** @ 7 pm.

- Members Present** Mayor D. Pittman  
Deputy Mayor D. Cribb (via telephone)  
Councilors: C. Kenway, K. Stapleton & A. Dodge.
- Also Present** Town Clerk/Manager M. Simms  
Admin. Asst. G. Walsh
- Call to Order** **Mayor D. Pittman called the meeting to order @ 7:03 pm.**
- Agenda** **Motion 2021-112** Cribb/Dodge  
Council approved the agenda for November 9, 2021 Council meeting as presented.  
**All in Favor. Motion Carried.**
- Minutes** **Motion 2021-113** Kenway/Stapleton  
Council approved the minutes of the October 5 meeting as presented with no errors or omissions.  
**All in Favor. Motion Carried.**
- MAMP Policy** **Motion 2021-114** Kenway/Dodge  
Council approved the revised Municipal Asset Management Policy as presented with no errors or omissions.  
**All in Favor. Motion Carried.**
- Library Box** **Motion 2021-115** Cribb/Stapleton  
Council approved to get the maintenance person to purchase the supplies to build one library box and install it in front of the playground facility at a cost between \$250 & \$300.  
**All in Favor. Motion Carried.**

<b>Auditor</b>	Council was informed the former Auditor will no longer be completing Winterlands' annual audits. Council will start the process of getting quotes to hire a new auditor.
<b>Sidewalks</b>	Council was approached by a resident concerning sidewalks throughout the community. As the roads are maintained through the Department of Transportation, they will have to be consulted and permits would have to be issued. The departments engineer would have to assess the area as well. More information on this will need to be gathered.
<b>Water Pressure</b>	A resident mentioned low water pressure in their home. Council will investigate further into this issue to see what can be done to improve the situation.
<b>Washrooms</b>	A resident approached council concerning having washroom facilities at the playground. Council does not see this as a feasible option at this time.
<b>Water Quality</b>	As a follow up to a residential complaint about the quality of water in their home, Service NL has visited the home to collect a water sample.
<b>Public Procurement</b>	Training to take place in Clarendville, Dec 3. Deadline to register is November 24. Members are to let Ginger know by the deadline if they are attending.
<b>Breathing App</b>	<b>Motion 2021-116</b> Cribb/Dodge Council reviewed the quote for the hand-held breathing apparatus to be replaced in the chlorination house as the old one was outdated. Council agreed to purchase the apparatus at a cost of approximately \$900. <b>All in Favor. Motion Carried.</b>
<b>Building App</b>	<b>Motion 2021-117</b> Kenway/Dodge Council approved the building permit to erect a 12 X 14 'moveable' shed to be located at 380 KFD. <b>All in Favor. Motion Carried.</b>

**Crown Land App** The crown land app submitted by Boot Trailway has been placed on hold until further information can be gathered on both sides.

**Leave Request** **Motion 2021-118** Cribb/Kenway  
Council approved the leave request submitted by Ginger for November 12.  
**All in Favor. Motion Carried.**

**Memo** Council received a memo from Minister Howell welcoming all new council members and providing information as to where they can look for information to help make decisions.

**MAA** Council received a memo from MAA concerning the new Eastern Director, David Hiscock, effective in January.

**\*\*Councilor Dodge left the meeting due to conflict of interest.**

**Snow Clearing** **Motion 2021-119** Kenway/Stapleton  
Council received a quote from Newfound Forming (currently has existing snow clearing contract for the Municipal Building parking lot) for additional snow clearing for the new Fire Hall. Council approved the quote submitted @ \$3500 for the duration of the contract (December 1, 2021 – March 31, 2022)  
**All in Favor. Motion Carried.**

**\*\*Councilor Dodge returned to the meeting.**

**SAM Meeting** The Stewardship Association of Municipalities (SAM) inquired about setting up a meeting with council the next time they are in the area.

**Reimbursement** **Motion 2021-120** Cribb/Kenway  
Council agreed to reimburse Ron for the purchase of pads for the AED device on the fire truck at a cost of \$461.35.  
**All in Favor. Motion Carried.**

- Sanitizing**                    **Motion 2021-121** Cribb/Stapleton  
Council has agreed to purchase cleaning supplies needed to sanitize the fire meeting room after each meeting. Council will have Jody sanitize and keep track of the hours.  
**All in Favor. Motion Carried.**
- Make a Purchase**            **Motion 2021-122** Kenway/Cribb  
With the installation of the new Christmas, it was noted a few items were needed to be purchased. Council approved the purchase of a hose, rake and ratchet straps to keep the tree secure while taking root.  
**All in Favor. Motion Carried.**
- Training Grounds**        Council has not heard back from crown lands on the application submitted to extend land.
- Smoke detector**            **Motion 2021-123** Cribb/Dodge  
Council approved to purchase a new smoke detector for the office as the current one is outdated.  
**All in Favor. Motion Carried.**
- Meetings**                    Council will set up meetings with each volunteer group next week for budget consultations.
- Health Accord**             Council has been invited to select a representative to attend the BP Joint Council meeting November 10 to form a committee to deal with the issues involving the Health Accord recommendations. Ginger will attend the meeting and bring back the information to council.
- Brush Cutting**             As the brush cutting on Branch Rd. hill is almost complete, council was informed the Dept. of Transportation will be conducting ditching in the area. They will also dispose of the branches as long as they are placed as close to the road as possible. Council will get Jody to move the boughs.

**Postal Shelter Lights** The lights inside the postal shelter need to be replaced. Canada post will not be putting any more funds into these shelters. Council will look into getting someone to look at the currents lights and see what is needed to replace and hour much for labor.

**Paving** Council looked into pricing for paving the parking lot at the new fire hall. Provincial quote came in at \$39,000. Council will look at what needs to be tendered and if a smaller area can be paved.

**Bus Shelter** **Motion 2021-124** Kenway/Dodge  
Council received 3 quotes to ready an area to place the bus shelter at 110 KFD.  
Powers - \$900 + HST  
Rogers - \$955 + HST  
Drakes - \$990 + HST  
Council approved Powers to complete the work.  
**All in Favor. Motion Carried.**

**Memorial Board** Dora is still in the process of working things out.

**\*\*\*\*Councilor Cribb left the meeting due to conflict of interest.**

**Appreciation** **Motion 2021-125** Kenway/Dodge  
Council discussed giving a token of appreciation to Greg Rogers, Claude Cribb, Frank Collins and Jamie Hodder for their help with the Christmas tree. Council approved the following:  
Greg Rogers - \$100 gift card plus a volunteer gift  
Claude Cribb - \$25 gift card  
Frank Collins - \$25 gift card  
Jamie Hodder - \$25 gift card  
Greg Rogers volunteered his time and use of his equipment for project.  
**All in Favor. Motion Carried.**

**\*\*\*Councilor Cribb returned to the meeting.**

- Bunker suits** The fire department were wondering about the funding made available to them for the purchase of bunker suits. The amount agreed on through council was not used this year due to Covid and members not being able to get fitted. The fire members wondered if that amount could be carried over to the following year. Council agreed to carry over the funding for bunker suits.
- Streetlight** A resident submitted a request for a streetlight on KFD. Council will look into the area and review at the next council meeting.
- MADD** Councilors were invited to a MADD unveiling taking place November 10 @ 2:30 if there is any council member available to attend.
- Volunteer Gifts** Distribution of the volunteer gifts was discussed and it was agreed to continue as previous years.
- Tree Lighting** Rec has tentatively set a date of Dec 1 for the annual tree lighting. More details to come in the next meeting.
- Agriculture Building** The state of the Agriculture Building was discussed as to what can be done to improve the look. Council will discuss options with the Agriculture Society members. There may be funding available in the form of grants.
- Policy Handbook** Putting all decisions in the form of a policy handbook was discussed to start in the new year.
- Web Monitoring** **Motion 2021-126 Kenway/Cribb**  
Council made the motion and approved to stop subscribing to the web page monitoring.  
**All in Favor. Motion Carried.**
- Future Meetings** It was suggested to invite members of each volunteer group to council meetings throughout the year to keep everyone up to date. More discussion will be had in the New Year.

**Streetlights** A resident called inquiring about more streetlights in the 'cabin' area. Council suggested asking the resident where they thought the lights should go. The reason for the additional lights in one section was that it's a more heavily wooded area.

**Repairs** **Motion 2021-127** Cribb/Stapleton  
Baby swings need repairs on the chains and some need to be replaced. Council approved for Jody to repair/replace any chains on the baby swings as needed.  
**All in Favor. Motion Carried.**

**New Business** Lights on the tennis court may need to be replaced. Council will ask Jody to have a look at them to see what needs to be put in place. Discussion was had on the Code of Conduct being put in place for councilors. It's still in the reading stages in the House but if passed, training will be mandatory for all councilors. The future of the Maye land was discussed briefly.

**Adjournment** **Motion 2021-128** Kenway  
Council adjourned the meeting @ 11:10 pm with the next council meeting scheduled for Tuesday, December 14 @ 7 pm.  
**All in Favor. Motion Carried.**

**Mayor:**\_\_\_\_\_

**Town Clerk/Manager:**\_\_\_\_\_

