

Town of Winterland
Regular Council Meeting – September 1, 2026

Minutes of the regular meeting of council
Of the Town of Winterland, held in the
Town Office, **Tuesday, September 1, 2026 @ 7pm.**

Members Present	Mayor D. Pittman Deputy Mayor A. Dodge Councilors K. Stapleton, F. Collins & L. Keating
Also Present	Town Clerk/Manager M. Simms Administrative Assistant K. Kenway
Absent	Deputy Town Clerk/Manager G. Walsh
Call to Order	Mayor D. Pittman called the meeting to order at 7:10 pm.
Agenda	Motion 2026-76 Collins/Stapleton Council approved the September 1 agenda as presented. All in Favor (5). Motion Carried.
Minutes	Motion 2026-77 Keating/Dodge Council approved the minutes of the August 4 th , August 10 th emergency meeting and August 16 th special meeting as presented with no errors or omissions. All in Favor (5). Motion Carried.
Cheque Log	Motion 2026-78 Dodge/Collins Council reviewed and approved the cheque log as present with no discrepancies. All in Favor (5). Motion Carried
Payments	Motion 2026-79 Stapleton/Keating Council approved paying the bills in the amount of \$14,985.55 for the period of August 6 th – September 1 st . All in Favor (5). Motion Carried.

Payments	Motion 2026-80 Stapleton/Keating Council approved Visa payments in the amount of \$1130.87 All in Favor (5). Motion Carried.
Golf Tournament Attendees	Council discussed/confirmed who would attend on their Team. Karen will submit names to the BPHCF.
Well Pump Update	Council discussed this and will contact Jeff Grandy to ask if there are any updates on the work to be done.
Multipurpose Court Update	Motion 2026-81 Dodge/Collins Council discussed upgrades to the multipurpose court (the Heber Jarvis Memorial Park) and agreed to apply for cost-shared funding through Municipal Capital Works with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure. The Winterland Town Council will provide its share of the cost-shared funding and acknowledges that project costs above the approved project total cost will be the sole responsibility of the Town of Winterland. The Town will appoint Edwards and Associates to review the upgrades, obtain quotes for the work and apply to Municipal Capital Works – Transportation and Infrastructure on behalf of the Town. Also, they will apply to the Build Communities Strong Fund (formerly Gas Tax and CCBF) for funding to help cover the Towns’ cost of the upgrades. All in Favor (5) Motion Carried.
Canada Summer Jobs Update	Reviewed email from program officer, Margaret Ryan Maher re the monitoring exercise for Canada Summer Jobs 2026. She spoke with G. Walsh and summer student J. Mitchell. All the financial documents submitted were reviewed and no issues were identified.
Hiring of Admin Assistant Update	Karen Kenway was hired as the new casual, call-in administrative assistant and began her employment on Monday, August 17, 2026.
Leave Request G. Walsh	Motion 2026-82 Stapleton/Keating Council reviewed annual leave request from G. Walsh. Leave approved for October 14-28. All in Favor (5). Motion Carried.

Volunteer Dinner	Motion 2026-83 Collins/Stapleton To hold the volunteer dinner on Saturday, December 19 and to have Bonnie's Catering cater the event. All in Favor (5). Motion Carried.
Financial Statements 2024	An email was read from Municipal Affairs stating that they didn't receive the 2024 financial statements from the Town. We will send them ASAP.
Financial Statements 2025	Motion 2026-84 Dodge/Collins Reviewed and accepted the 2025 financial statements and will submit to the Dept. of Municipal Affairs. All in Favor (5). Motion Carried.
Blue River Media	Motion 2026-85 Keating/Stapleton To pay Blue River Media \$516.35 for the town website renewal. All in Favor (5). Motion Carried.
Snowclearing Tender	Contract expires this year. Tender will be posted on town website, and will close on November 2, 2026, by 5 PM.
Push Broom	Discussion re the current push broom for Rec Hall needs to be replaced; will check on the cost to replace it.
Purchase	Motion 2026-86 Keating/Dodge Council agreed to make the following purchases: Blackstone Grill and accessories. All in Favor (5). Motion Carried.
Winterland Day Expenses	Motion 2026-87 Collins/Stapleton Council accepted the Winterland Day Community expenses as read (\$1,064.73).
Winterland Day Proceeds	Reviewed donations for the community breakfast (\$789.50).

Climate Ready Email Council reviewed an email from Climate Ready NL. Deferred until a later date.

Labour Day The town office will be closed in observance of the Labour Day holiday. It will reopen on Tuesday, September 8th.

Donation Council discussed the donation request received from the Town of Marystown concerning the BPGSR building. Council had some questions before making a decision. Council heard from the Town of Marystown regarding those questions and decided to hold off on a decision until more information is available to them.

New Business Council recently changed their email account from Hotmail to Gmail. Notices will need to be sent to advise the public, vendors, etc. of the Town's new email address.

Adjournment **Motion 2026-88** Keating/Stapleton
Council adjourned the regular council meeting at 9:25 p.m. with the next meeting scheduled for Tuesday, October 6 @ 7pm.
All in Favor (5). Motion Carried.

Mayor_____

Town Clerk/Manager_____